

BETTY IC1201 SHORT TERM SCIENTIFIC MISSIONS APPLICATIONS

OBJECTIVE

To establish or strengthen collaboration, especially when the expected outcome is a joint publication between Action members. STSM must be between participating countries. It cannot be within the same country.

DURATION

STSM, minimum one week (5 working days), maximum 3 months.

Exception can be made for Early Stage Researchers (less than PhD + 8 years): up to 6 months, with prior Management Committee approval.

FINANCIAL SUPPORT

The financial contribution for a STSM will be a fixed grant based on the applicant's budget request and the evaluation of the application by the STSM assessment committee. The grant will not necessarily cover all costs of the visit. The grant only covers travel and subsistence.

Recommended (but not obligatory) amounts:

EUR up to 100 for daily allowance (depending on the location)

EUR 300 for travel.

The total should not exceed EUR 2500 up to 3 months (or EUR 3500 for Early Stage Researchers – above 3 months).

Any exception needs prior approval from the COST Office.

HOW TO APPLY

The procedure concerning STSMs is governed by the COST Vademecum, in particular, Chapter 4. Below is a summary of the application rules, though the legally binding version is in the [Vademecum](#).

All applicants must read Chapter 4 of the Vademecum before preparing their request for an STSM.

The Applicant must use the [on-line registration tool](https://e-services.cost.eu/w3/index.php?id=91) (<https://e-services.cost.eu/w3/index.php?id=91>) to register their request for an STSM. The following information has to be encoded with the registration:

1. the Action number (IC1201);
2. the title of the planned STSM;
3. the start and end date;
4. applicant's title, name, work place, postal address, telephone and fax numbers, and email address;
5. a short CV;
6. a short description of the proposed workplan (about 250 words);
7. the applicant's bank details;
8. the host's details;
9. financial data (amount for travel and subsistence).

The on-line registration tool will issue a formal STSM application which has to be downloaded and sent by the applicant electronically (via e-mail as attachment) together with any necessary document which the Applicant may regard as helpful in supporting the application at the evaluation process (such as CV, full workplan, list of publications, motivation letter, letter of support from the home institute etc.) to the future Host institution of the STSM and to the STSM coordinator, Silvia Ghilezan (gsilvia@uns.ac.rs) and Ilaria Castellani (Ilaria.Castellani@inria.fr) with the subject "BETTY STSM Application *reference number*, *applicant's name*"

DEADLINES

Normally 6 weeks before the start of the STSM, but if there is a good reason for a shorter period, please discuss it with the STSM coordinator.

ASSESSMENT

After the assessment of the proposal, the STSM coordinator will inform the applicant about the decision.

AFTER THE STSM

After completion of the STSM the grantee is required to submit a short scientific report on the visit within 4 weeks after the stay. The report with the subject "BETTY STSM *reference number*, *grantee's name*" should be sent to

- Silvia Ghilezan (gsilvia@uns.ac.rs)
- Host institution

The report should contain the following information:

- purpose of the STSM;
- description of the work carried out during the STSM;
- description of the main results obtained;
- future collaboration with host institution (if applicable);
- foreseen publications/articles resulting or to result from the STSM (if applicable);
- confirmation by the host institution of the successful execution of the STSM;
- other comments (if any).